

**SOUTHERN TIOGA SCHOOL DISTRICT  
241 MAIN STREET  
BLOSSBURG, PA 16912**

**MINUTES: BOARD OF EDUCATION—May 11, 2009**

The meeting of the Board of Education of the Southern Tioga School District was called to order by Board President, Barbara Shull, with the following members present: Ivan Erway, Roxanne Landis, Gloria Schwab, Terry Osborne, Stuart Crossen, and Susan Jaquish.

Also present were Messrs: Kalata, Rakoski, Jaquish, Lindner, David, Jaquish, Mrs. Drabick, Mrs. Freeman, Mrs. Crowell, Mrs. Kelly, Mrs. Sick, Mrs. Miller, Mrs. Sargent, and interested teachers and citizens.

The **Minutes** of the meeting held on April 6, 2009 were read by the Board. On motion of Mr. Crossen and second of Mrs. Schwab the Board voted 7 to 0 to approve the minutes, as presented.

**Minutes** of the meeting held on April 15, 2009 were read by the Board. On motion of Mrs. Landis and second of Mr. Osborne the Board voted 7 to 0 to approve the minutes, as presented.

The **Financial Summary** was presented. The report also included statements regarding the General Fund, Student Activity Funds, Student Athletic Funds, and Scholarship Funds. On motion of Mr. Erway and second of Mr. Crossen the Board voted 7 to 0 to approve the Financial Summary as presented. **(EXHIBIT)**

The Board studied the **Bill List for the General Fund**. On motion of Mr. Osborne and second of Mrs. Jaquish the Board voted 7 to 0 to approve the bill list as presented. **(EXHIBIT)**

The Board studied the **Bill List for Capital Projects Fund**. On motion of Mrs. Schwab and second of Mr. Crossen the Board voted 7 to 0 to approve the bill list as presented. **(EXHIBIT)**

The Board studied the **Bill List for WLM Fire Restoration Fund**. On motion of Mrs. Schwab and second of Mr. Crossen the Board voted 7 to 0 to approve the bill list as presented. **(EXHIBIT)**

Mr. Rakoski presented the food service report. On motion of Mr. Crossen and second of Mr. Erway the Board voted 7 to 0 to approve the **Food Service Report** as presented. **(EXHIBIT)**

On motion of Mrs. Landis and second of Mr. Crossen Board voted 7 to 0 to approve the following:

Reinstate the literacy coach position at the elementary level, district-wide, effective with the 2009/10 school year and revise the job description. The position will be funded through Title I funds. As a result, the Administration recommended transferring **Dana Delker**, secondary literacy coach at North Penn and Liberty Jr. Sr. High Schools, to the elementary schools, district-wide (EXHIBIT).

Increase one computer support paraprofessional position from a school year to a 12 month position with additional duties as per the revised job description.

Mid-year paraprofessional changes:

- Added a .5 paraprofessional to the Blossburg schools, which creates the full-time position of .5 paraprofessional for a student w/special needs at Blossburg Elementary School/.5 paraprofessional for learning support at North Penn Jr. Sr. High School.
- Eliminated 1 paraprofessional for a student w/special needs at Warren L. Miller Elementary School
- Transferred **Kay Elliott**, paraprofessional for a student w/special needs at Warren L. Miller Elementary School, to the new Blossburg position

On motion of Mrs. Landis and second of Mrs. Schwab the Board voted 7-0, by roll call, to approve the above recommendations.

The Administration recommended Board approval of the following reorganization of the Boyanowski Administration Building office staff effective July 1, 2009:

Eliminate the following positions:

- Secretary to the Supervisor of Special Education
- Secretary to the Supervisor of Curriculum and Instruction
- Accounts Receivable/Tax Specialist

Create the following positions and approve the job descriptions (EXHIBIT):

- Grants and Tax Specialist
- Special Education and Curriculum Secretary

Revisions to the Executive Assistant to the Director of Business Affairs/Business Manager job description (EXHIBIT)

Transfer the following individuals, effective July 1, 2009:

- **Kathleen Parrotte**, secretary to the supervisor of curriculum and instruction to grants and tax specialist
- **Kathy Foley**, secretary to the supervisor of special education to special education and curriculum secretary

Promote **Marilyn Clark**, Tax/Accounting specialist, to Executive Assistant to the Director of Business Affairs/Business Manager, and providing a salary increase of \$7,000, as per the established Classified Staff Conditions of Employment, effective July 1, 2009.

On motion of Mr. Crossen and second of Mr. Osborne the Board voted 7-0, by roll call, to approve the above recommendations.

The Administration recommended Board approval of the following:

The 2009/2010 Proposed Final General Fund Budget in the amount of \$25,713,497 (EXHIBIT).

Annual Reappointments

- **District Depositories**
  - Citizens & Northern Bank, Liberty
  - PA Local Government Investment Trust (PLGIT)
  - M & T Bank, Harrisburg
- Cox, Stokes & Lantz, P.C., District Solicitor
- Lewis Barlett Klees, P.C., District Auditor
- Sweet, Stevens, Katz & Williams, Special Legal Counsel
- Rosenn, Jenkins & Greenwald, LLP, Special Legal Counsel
- Rhoads & Sinon, LLP, Bond Counsel

Bond Coverage for the Board Secretary (\$10,000) and Board Treasurer (\$5,000) for the 2009/2010 fiscal year.

Replace the copier at Mansfield Jr. Sr. High School (EXHIBIT)

Permission to transfer approximately \$251,500 from the Capital Reserve Fund to the General Fund as reimbursement for budgeted capital projects during 2008/2009 (\$125,000) and the tap-in fee to the Liberty Area Municipal Authority Sewer System (\$126,500).

Enter into an agreement with **Rieta P. Boyden**, elected tax collector for Sullivan Twp., to appoint the District as Deputy Tax Collector for the purpose of collecting real estate taxes levied by the District from July 1, 2009, through December 31, 2009.

On motion of Mr. Osborne and second of Mrs. Schwab the Board voted 7-0, by roll call, to approve the recommendation.

The Administration recommended Board approval of the following:

Reappoint **First Citizens National Bank** in Blossburg and Mansfield as District Depositories.

Open a bank account at **First Citizens National Bank** to receive deposits of tax receipts for 2009/2010.

On motion of Mr. Crossen and second of Mrs. Jaquish the Board voted 6-0-1, no vote, to approve the above recommendations.

The Administration recommended Board approval of the following:

The **Blast I.U. #17 Technology Services Agreement** for the 2009/2010 school year.

The **Blast I.U. #17 IDEA Agreement** in the amount of \$370,024, for the 2009/2010 school year.

Accept a **GET ACTIVE! mini grant** from the **PA Department of Health** in the amount of \$3,000 to purchase a climbing wall at Warren L. Miller Elementary School.

Accept a **grant** in the amount of \$24,319.60 from the **Department of Education** for Blossburg Elementary School to participate in the Fresh Fruit and Vegetable Program in 2009/2010.

On motion of Mrs. Schwab and second of Mrs. Landis the Board voted 6-0-1, with Mr. Osborne, absent for the vote, to approve the above recommendations.

The Administration recommended Board approval of a request from **Jessica Cook** to conduct a survey at Mansfield Jr. Sr. High School for her Master's Thesis Project at Penn State University. On motion of Mr. Erway and second of Mr. Crossen the Board voted 7 to 0, to approve the recommendation.

The Administration recommended Board approval of a Pupil Transportation Formula to compensate school bus contractors for 2009/2010. The formula would pass along the .1% increase in state reimbursement and include a fuel cost adjustment, which will compensate contractors at state formula plus 2% or other negotiated rate. On motion of Mrs. Jaquish and second of Mr. Crossen the Board voted 6-0-1, with Mr. Erway abstaining, to approve the recommendation.

The Administration requested:

Authorization for the Superintendent and Director of Business Affairs to proceed with appropriate action in regards to participation to realize any projected, estimated cost savings, as per the Common Cents Report dated February 2, 2009, with all recommendations requiring final approval by the Board of Education.

Approve the 2009 spring **game attendants** at North Penn Jr. Sr. High School in the amount of \$3,385.

On motion of Mrs. Schwab and second of Mrs. Landis to revise and on motion of Mr. Osborne and second of Mr. Erway the Board voted 7 to 0, by roll call, to approve the above recommendations.

Board President Barbara Shull made the following announcements:

**Next Board Meeting (s)**

Monday, June 8, 2009, at 6:30 P.M.

North Penn Jr. Sr. High School Auditorium, Blossburg

Monday, July 15, 2009, at 6:30 P.M.

Liberty Jr. Sr. High School, Liberty

**Board Work Session(s)**

Monday, June 1, 2009, at 6:30 P.M.

North Penn Jr. Sr. High School Library, Blossburg

Monday, August 3, 2009, at 6:30 P.M.

North Penn Jr. Sr. High School Library, Blossburg

**Executive Sessions(s)**

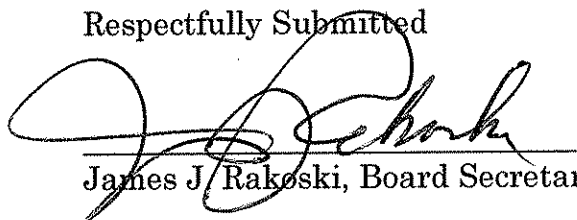
Monday, May 11 2009, following Board Meeting

North Penn Jr. Sr. High School Library

RE: Labor

On motion of Mrs. Schwab and second of Mr. Erway the Board voted 7-0 to adjourn the meeting.

Respectfully Submitted



James J. Rakoski, Board Secretary